



MOUNT FOREST BUSINESS IMPROVEMENT

ASSOCIATION MEETING MINUTES April 9th, 2024 @ 8:00 AM ^LSEP

Meeting Room Mount Forest Arena

CALLING TO ORDER – Andrew Coburn; Chair Mount Forest BIA

PRESENT ATTENDEES

Members: Dwight Benson, Bill Nelson, Andrew Coburn, Jessica McFarlane , Maggie Schramm,

Staff: Robyn Mulder, Sherry Burke

Community Members:

ABSENT ATTENDEES

Kayla Morton, Kailyn Cudney, Allison Litt, Amanda Boylan, Allison Litt

CALL TO ORDER

WELCOME AND INTRODUCTIONS

Andrew

REVIEW AND ADOPTION OF THE AGENDA

Andrew

Bill Makes motion to adopt agenda, seconded Maggie and carried.

ITEMS FOR DISCUSSION

- 1. Downtown Wifi Signs** **Maggie**
Maggie proceeded with Brian at Custom Designs \$1.25 per sticker. 100 stickers to be dispersed
- 2. Garbage Can Replacement - New Design** **Bill**
Bill going to table the garbage can replacement to review the results of the weekly garbage can replacement and do a count with garbage cans. Aiming to do it a \$100 pr less per item.
- 3. Weekly Garbage Pick Up** **Bill/Robyn**
There has been little to no comments made in response as its very early in the progress. Bill is going to check in with the TWP to discuss. No overflowing garbage cans. Going to table for a couple
- 4. Snowflakes** **Dwight**

Need to take snowflakes to Classic Displays for re-wiring in lieu of replacement. Rachel Whetham's father, Dwight makes motion to hire Brent Moore for \$500 for two separate trips. Seconded Jessica McFarlane, carried.

- 5. Socials/Website Renewal** **Kailyn**
Going to increase over \$100 per year. Kailyn would pay to be reimbursed. Continue with WIX at \$216 per year.
- 6. Payment Options/Authority** **Andrew**
Bill makes motion to proceed with three Visa Debit with a limit of \$1,500 per card assigned to Kailyn Cudney on events Sub-committee, Andrew Coburn on Hardscapes Sub-Committee and Jaime Parker as accountant. EFT authority only for Jaime Parker with a limit of \$1,500. Seconded Amanda Boylan, carried.
- 7. Light Post Bulbs** **Dwight**
Lights only is not an option, total retrofit including light casing and fixture (not light post) must be replaced which increases costs. Provides TWP substantial savings. Robyn going OBIAA conference and she is going to inquire along with look for infrastructure grants.
- 8. Reimagined Laneway - Pizza Hut** **Jessica**
Jessica has met with owners and tenants of each building. All in favor of completing a project. Looking for suggestions on what to do, painting or more work. Building owners interested in getting quotes and would pay for the paint. Discussion on what the vision around this space should be. Looking into grants. Andrew to contact Malcolm for compactable ground and Jessica is going to receive quotes on murals or painting. Have tentative lighting from Fairbro electrical
- 9. Christmas Light Transportation** **Dwight**

NEW BUSINESS

ESTABLISH DATE FOR NEXT BOARD MEETING

May 14, 2024 8am

ADJOURN

Andrew adjourns meeting